ShiftKey Labs Volunteer Rights and Responsibilities

Thank you for engaging with ShiftKey in a volunteer capacity. Volunteering is a serious commitment. We have pulled from some resources to provide you with a little background about committing to volunteering.

What we promise you:
1. **A role**: We will give you clarity about:
   - Your role and any orientation and information required to do your job effectively
   - Date, time and duration of volunteering
2. **Recognition**: We will provide you with acknowledgement of volunteering with ShiftKey Labs. This includes:
   - A volunteer t-shirt, to be worn whenever volunteering on behalf of ShiftKey Labs
   - Other ShiftKey swag
   - Mention on our social media and website
   - Recognition when you are applying for jobs (note: this portion only applies to those who have volunteered for at least 10 hours in a semester).

What you promise us:
1. **Commitment**: We expect you will:
   - Come as scheduled and on time
   - Carry out your tasks efficiently and honestly, performing your duties well and to the best of your abilities is expected when volunteering.
2. **Support**: To help grow the community we hope you will:
   - Actively encourage others to participate in ShiftKey events
   - Promote ShiftKey through means and channels that are suitable and comfortable to you